



**PERKHIDMATAN UTAMA SISWAZAH**

**PEJABAT TIMBALAN NAIB CANSELOR  
(AKADEMIK & ANTARABANGSA)**  
Kod Dokumen: PG/ACA/GS-49

**APPLICATION OF WITHDRAWAL FROM STUDY**

**SECTION A**

**PERSONAL DETAILS**

Name : \_\_\_\_\_

Matric Number : \_\_\_\_\_

Email address : \_\_\_\_\_

Reason (s) for withdrawal

Financial Problem

Health Problem

Transfer Programme

Personal Reason

Transfer Institution

Not Interested to Pursue Study

Get Job Offer

Work Commitment

Student's signature:

\_\_\_\_\_

Date :

**SECTION B**

**OUTSTANDING FEE VERIFICATION**

**ENDORSEMENT BY THE BURSAR'S OFFICE:**

It is verified that this student has paid all outstanding payment.

Signature and official stamp:

\_\_\_\_\_

Date :

**ENDORSEMENT BY THE LIBRARY:**

It is verified that this student has returned all books and paid all outstanding payment.

Signature and official stamp:

\_\_\_\_\_

Date :

SECTION C

ENDORSEMENT BY FACULTY/ SCHOOL / INSTITUTE

|   |               |
|---|---------------|
| <b><u>THE SUPERVISOR/ ADVISOR</u></b>                                     |               |
| <input type="checkbox"/> Supported <input type="checkbox"/> Not Supported |               |
| Comment (s) if any : _____  |               |
|   |               |
| _____<br>Signature and Stamp  | _____<br>Date |

|  |               |
|--|---------------|
| <b><u>THE DEPUTY DEAN/ DEPUTY DIRECTOR AT FACULTY / SCHOOL / INSTITUTE</u></b> |               |
| <input type="checkbox"/> Endorsed <input type="checkbox"/> Not Endorsed        |               |
| Comment (s) if any : _____   |               |
|  |               |
| _____<br>Signature and Stamp   | _____<br>Date |

SECTION D

APPROVAL BY SCHOOL OF GRADUATE STUDIES

|   |               |
|---|---------------|
| <b><u>SCHOOL OF GRADUATE STUDIES</u></b>                                |               |
| <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved |               |
|   |               |
| _____<br>Signature and Stamp  | _____<br>Date |