### Important Dates/Deadlines

**Last day to add courses**
February 25, 2018

**Last day to drop courses**
April 01, 2018

**Deadline for online submission of Student’s Progress Report (Form GS-11)** for students under programmes with thesis.
June 25, 2018

**Deadline for Second Semester 2017/2018 thesis submission** (Endorsement of Thesis Examination Committee by the University Graduate Studies Committee is required before thesis can be submitted).
September 10, 2018

- If the thesis is submitted before the deadline the student is required to register and pay RM350 only for FIRST SEMESTER 2018/2019.
- For submission after the deadline the student is required to pay full registration fees.

**Deadline for review of grade application and online application for review against termination**
Two weeks after the announcement of result (i.e. Date of printing of result).

**Deadline for deferment for continuing students who did not register for SECOND SEMESTER 2017/2018**
February 25, 2018

- A student who has registered for Second Semester 2016/2017, may apply to defer the semester not later than seven weeks after the commencement of the new semester.

- Students who defer the semester within the first two weeks with the approval of the Dean School of Graduate Studies shall be entitled to claim for a tuition fee refund.

**End of Second Semester 2017/2018**
August 19, 2018
After this date, the semester will change automatically to First Semester 2018/2019. Student status will also be updated.

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**NOTES:**

1. All international students must purchase the **HEALTH INSURANCE SCHEME FOR INTERNATIONAL STUDENTS** directly from the Insurance Company registered with UPM. The insurance company staff will be available at Block A, UPM International Division every Monday and Thursday from 9.30 a.m to 4.30 p.m (except public holidays).
2. Beginning **February 12, 2018**, a late registration fee of RM100.00 will be imposed for course registration.
3. Failure to register and/or pay the tuition fees by **February 25, 2018** will lead to a Dropped status.
4. All students are required to register a minimum of 6 credits and a maximum of 15 credits per semester.
5. All students in programmes with thesis are required to register for the **Masters Research (SPS5999)/ PhD Research (SPS6999)** every semester.
6. All international students are required to register (as Audit) and pass **Basic Malay Skills I (BBM1401)** in the first semester.
7. Fees are payable through CIMBClicks. (Please refer to www.bursar.upm.edu.my/CIMBClicks)

*All dates are subject to change*