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|  | PERKHIDMATAN UTAMASISWAZAHPEJABAT TIMBALAN NAIB CANSELOR(AKADEMIK & ANTARABANGSA) |
| **APPLICATION FOR CHANGE OF ADMISSION OFFER LETTER**  **BEFORE REGISTRATION (FOR LOCAL ONLY)** |

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| **TO BE COMPLETED BY THE APPLICANT** | | | | | | | | | | | | | | |
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| 1. Full Name | | | | : |  | | | | | | | | | |
| 1. I.C No. /Passport No. | | | | : |  | 1. E-mail Address | | | | | | : |  | |
| 1. Phone No. | | | | : |  | 1. Address | | | | | | : |  | |
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| 1. Details of Transfer | | | | : |  |  | | | | | |  |  | |
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|  | **Details** | | | **Current Offer** | | | | | **Transfer for** | | | | |  |
|  | Faculty/Institute | | | Choose an item. | | | | | Choose an item. | | | | |  |
|  | Programme | | | Choose an item | | | | | Choose an item | | | | |  |
|  | Programme Category | | | Choose an item | | | | | Choose an item | | | | |  |
|  | Structure | | | Choose an item | | | | | Choose an item | | | | |  |
|  | Semester | | | Choose an item | | | | | Choose an item | | | | |  |
|  | Offer Status | | | Choose an item. | | | | | Choose an item. | | | | |  |
|  | Field of Study | | |  | | | | |  | | | | |  |
|  | Advisor | | |  | | | | |  | | | | |  |
|  | **Note: Please attach a research proposal for changing Programme from by coursework to by research programme and email to the respective Faculty/School/Institute and advisor.** | | | | | | | | | | | | |  |
| 1. Please state the reason (s) for application: | | | | | | | | | | | | | | |
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| 1. Date applied | | | | : | **Click here to enter a date.** | | | | | | | | | |
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| 1. Advisor’s Comment | | | | : |  | | | | | | | | | |
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|  | **Current Advisor:** | | | | | **New Advisor** | | | | | | | |  |
| ason |  | | | | |  | | | | | | | |  |
|  |  | | | | |  | | | | | | | |  |
|  | Name : | | | | | Name : | | | | | | | |  |
|  | Department : | | | | | Department : | | | | | | | |  |
|  | Tel. No. : | | | | | Tel. No. : | | | | | | | |  |
|  | Date : | | | | | Date : | | | | | | | |  |
|  |  | | | | |  | | | | | | | |  |
| **FACULTY / INSTITUTE‘S SUPPORT(NEW)** | | | | | | | | | | | | | | |
| Status | | : |  | Support | | |  | Not Support | | | | | | |
| Remark | | : |  | | | | | | | | | | | |
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|  | |  |  | | | | | | | | | | | |
| Signature | | : |  | | | | |  | |  |  | | | |
| Name | | : |  | | | | |  | |  |  | | | |
| Official Stamp | | : |  | | | | | Date | | : |  | | | |
|  | |  |  | | | | | | | | | | | |

Note: The completed form should be submitted to the Admission Unit for a new offer letter.

(pg\_admission@upm.edu.my)